LORD OF LIFE
Lutheran Church and School

PRESCHOOL HANDBOOK

Lord of Life Lutheran School exists to help parents provide a quality, Christ-centered education.

a ministry of:
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This handbook may be amended at any time. The most recent handbook replaces all previous versions.

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1. MISSION

1.1 MISSION STATEMENT

Lord of Life Lutheran Preschool exists to help families provide a quality, Christ-centered education.

1.2 VISION STATEMENT

As an extension of Lord of Life Lutheran Church, Lord of Life Lutheran Preschool will:

1. provide an education that is Christ-centered.
2. provide a quality, developmentally appropriate education.
3. be staffed by personnel who are academically qualified and who know the importance of the Word of God in a student's life.

1.3 SCRIPTURAL FOUNDATION

The Lutheran Elementary Preschool, established and operated by Lord of Life Lutheran Church, is founded on these eternal truths as revealed in God's inerrant Word, the Holy Bible.

1. The Holy Scriptures are God's Word and infallible and supreme; the only standard for faith and life. [2 Peter 1:21, 2 Timothy 3:16, John 10:35, Psalm 119:105]

2. There is only one True God, Father, Son, and Holy Spirit, who reveals Himself in the Holy Scriptures. [Isaiah 43:11, John 15:26, John 5:39, John 14:7-18, Deuteronomy 6:4, 1 Corinthians 8:4]

3. God created all things and created man as the crown of that creation. God creates each person as male or female, and these distinct, complementary genders reflect the image of God. God instituted marriage as a lifelong union of one man and one woman. [Genesis 1-2]

4. Ever since the fall (Genesis 3), the whole human race is corrupted by sin, making all people guilty before God and subject to damnation. [Psalm 51:5]

5. God, through His grace, love, and mercy, sent His only Son, Jesus, to live, suffer, and die to pay for all people's sins. [John 3:16, Isaiah 53:5-6, 1 John 1:7, 1 John 2:1-2]

6. All who, through the work of the Holy Spirit and the Gospel, believe that Jesus is their Savior, receive forgiveness of sins and everlasting life. [Ephesians 2:8-9, 1 Corinthians 12:1-3]

7. As a believer in Jesus, the Christian will seek to grow in his Christian knowledge and faith through the study of the Holy Scriptures. The Holy Scriptures will be his source of comfort, security, guidance,

encouragement, and hope (confidence) for the future. [Psalm 119:105, 1 Peter 2:2-3. John 20:31, John 5:39, 2 Timothy 3:15]

8. As a believer in Jesus, the Christian will find joy and blessings in worship (both private and public). [Hebrews 10:25, Psalm 122:1, Romans 10:17, Colossians 3:16]

9. As a believer in Jesus, the Christian will use prayer regularly as a God-given privilege. [Philippians 4:6, 1 Thessalonians 5:17-18, Psalm 50:15, James 5:16]

10. As a believer in Jesus, the Christian will strive to show his love to God by using his gifts and talents to help spread the Word of God. He will help his fellow Christians and all people in every way possible. [John 14:15, 1 Thessalonians 2:8, Galatians 5:22-23, 1 Corinthians 10:31, Matthew 28:19-20]

11. The Lord gave parents the primary responsibility for the Christian training of their children. [Ephesians 6:4, Psalm 78:1-7, Deuteronomy 4:9-10, Deuteronomy 6:6-9]

12. The Lord also gave to His Church and hence to each Christian congregation the responsibility to train its children according to the scriptures. [Acts 20:28, Matthew 28:20, John 21:12-17, 1 Peter 5:2]

13. A congregation calls pastor(s) and teacher(s) to function in its midst as ministers of the Word of God. [Acts 1:21-26, Ephesians 4:11, Romans 10:12-15]

2. GENERAL

2.1 THE PROGRAM

The program at Lord of Life Lutheran Preschool (hereafter referred to as "Preschool") is based upon the belief that play is the best way for children to learn. The children will be introduced to a balanced program of interaction with friends, in both teacher-directed and child-directed experiences. The daily schedule includes free choice of time. This time is spent in learning centers, group times for creative movement, music, storytelling, and dramatization, striving to enhance each child's natural curiosity and love of learning. The Preschool will provide opportunities for each child to master tasks that are appropriate to his or her individual level of development and to prepare for kindergarten.

The Preschool uses Christ Light for our Bible curriculum. The Bible stories covered are from both the Old and New Testaments and give an overview of God's plan of salvation for a sinful world.

The Preschool's academic curriculum, Creative Curriculum, aligns with Colorado's Early Learning and Development Guidelines. The Preschool also uses the assessment program Teaching Strategies Gold to give parents assessments.

2.2 POLICIES & PROCEDURES

This Preschool Handbook sets forth the policies and procedures of the Preschool. Parents and students will abide by all of the policies and procedures of the School while enrolled, even if they do not agree with every policy or procedure. A spirit of cooperation between home and the School is the prayer, reflecting love for the Savior and others.

2.3 NON-DISCRIMINATION

All are loved by God, and Christ Jesus died and rose again to pay for the sins of all people throughout the world. All people are precious in His sight. Therefore, Lord of Life admits students of any race, color, national origin, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at our school. Our school does not discriminate on the basis of race, color, national origin, or ethnic origin in the administration of its educational policies, scholarship and loan programs, or athletic and other school-administered programs.

2.4 ENROLLMENT

The Preschool welcomes all children in the community. Enrollment priority will be given first to returning students, siblings, and church members. The following are required for enrollment:

- online registration using Early Learning Ventures
- immunization certificate, signed by a health care provider
- health evaluation, signed by a health care provider
- registration fee per child (Universal Preschool may cover fees)

2.5 GROUP SIZE

(CS 4.4 and 4.3)

Each classroom will keep a ratio at or below one teacher to nine students.

2.6 TUITION

Tuition payments will be collected by FACTS Management Company. Tuition is withdrawn from a designated bank account monthly on a selected date. Families may opt out of automatic monthly withdrawals by paying tuition as one full payment in August or two half payments in August and January.

Tuition is based on the schedule you have chosen, regardless of how many days the child actually attends school that month. No deductions are made for absences, illness, vacation, or snow days. Tuition rates are uniform every month. To keep the class ratio, we will not be able to switch days or provide “make up” days.

number of days per week	half day annual rate	full day annual rate
2	$2180	$4350
3	$3260	$6520
4	$4350	$8700
5	$5440	$10,870

rates subject to change

2.7 UNIVERSAL PRESCHOOL

Families may apply for the Colorado Universal Preschool (UPK) program to help with tuition the year before their child attends kindergarten. The state of Colorado will pay for up to 15 hours of preschool. The Preschool director will have more information about this enrollment process.

2.8 WITHDRAWAL

If a family needs to withdraw their child, contact the Preschool director and school secretary with the last day of attendance. Tuition payments through FACTS will be terminated after a withdrawal form is signed and payments for dates attended are complete.

2.9 COMMUNICATION

(CS 2.1 and 6.1)

Good communication between the students, their parents, the Preschool, and the congregation is vital. Parents are free to come to their child's teacher with any questions or concerns they might have. Out of respect for the teacher's workload, parents should schedule a mutually convenient time to meet. Parents may also request to speak with the Preschool director, the principal, a member of the School Board, or the pastor.

Every effort will be made to keep parents as informed as possible of what is happening in the child's classroom, in the School, and in the congregation. Each week, parents will receive an email from the principal detailing important dates, announcements, and information for the week and weeks ahead. Parents will also receive an email from their student's teacher each week with all the classroom particulars that need to be noted for the near future.

2.10 PARENT / TEACHER MEETINGS

(CS 2.4, 2.5, 2.7, and 2.9)

Parents will be asked to meet with their child's teacher at least three times during the year.

- August: discussions include transitions from home to school, schedule, and Colorado's Early Learning Development Guidelines (a first day of school picture will be taken)
- October: first progress report and goals
- April: final progress report and transition to the next level

2.11 ANNUAL PARENT SURVEY

(CS 2.10)

Families will receive a survey in the spring. Please return this survey to help improve the Preschool's program. Results of the survey will be published in the weekly newsletter and shared with our School Board.

2.12 EMERGENCY SCHOOL CLOSINGS

If the school is closed due to weather or any other regional emergency, parents will receive a text message from Early Learning Ventures. Be sure to enter a current phone number during registration. Parents will also receive an email from the Preschool director.

2.13 EMERGENCY DRILLS

Emergency drills at regular intervals are required by law and are important for safety precautions. These drills may scare children. Parents will be informed when a drill has been performed so the children can talk about it at home.

3. ACADEMICS

3.1 SCHOOL CALENDAR

Preschool will follow the same schedule as Lord of Life Lutheran Grade School. You will be given a calendar at registration. The calendar can also be found on the school website. Reminders will also be in the weekly class newsletter emailed by the teacher and the school newsletter emailed by the principal.

3.2 HOURS OF OPERATION

Half Day: 8:05 am - 11:30 am
Full Day: 8:05 am - 3:15 pm

3.3 DAILY SCHEDULE

A sample daily schedule for the Preschool is as follows:

8:05 am - 9:30 am	arrival and free time/small group
9:30 am - 9:50 am	Bible lesson and duties
9:50 am - 10:15am	snack
10:15 am - 10:35 am	books and letter/number activity
10:35 am - 10:45 am	teacher lead physical activity
10:45 am - 11:30 am	recess (or dismissal) outside

3.4 BEFORE & AFTER SCHOOL CARE

(CS 4.5)

Care for children who must be dropped off more than 15 minutes before school starts or picked up more than 15 minutes after school ends is available through our Before and After School Extended Care (BASEC) program. All students will be charged $8.00 an hour.

Before School Care:	7:00 am - 8:00 am
After School Care:	3:30 pm - 5:00 pm

3.5 SIGN IN/OUT

Signing a child in and out of school is a licensing requirement. Parents will be asked to download the Early Learning Ventures (ELV) app to comply with this requirement. Teachers will help enroll any additional friends or family.

3.6 TRANSLATORS

(CS 2.1)

The Preschool can accommodate languages other than English. The staff at the Preschool will meet the language needs of each family by using people from our congregation or a translation app to help with communication needs and to interpret meetings.

3.7 STUDENT SUCCESS

(CS 2.15 and 2.16)

The Preschool has an agreement with the Early Childhood Partnership of Adams County (ECPAC). We will work with ECPAC to provide any services a child may need to succeed. All specialists are welcome in our classrooms to help a child meet developmental milestones.

3.8 ASSESSMENTS

(CS 4.10)

Each child will be given assessments when enrolling. A portfolio will be kept of these assessments along with work samples and photographs. Parents will receive this folder at the end of the school year. Parents will also be given an assessment from Teaching Strategies Gold, a part of Creative Curriculum.

3.9 ABSENCES AND TARDINESS

Understandably, there will be days when a child must be absent from school or arrive late. Parents should limit these absences or tardies to times when their child is sick or there is a family emergency. Parents should make every effort to schedule doctor or other appointments and vacations outside of school hours which will greatly assist their child's teacher in scheduling and continuity.

Colorado state law requires attendance at school. If a child misses 10 or more days during a semester, the principal will meet with the parents to discuss consequences of the missed time, including the possibility of the child being enrolled in class work other than regularly scheduled days of school.

On days when a child will be absent or tardy, parents must notify the Preschool office as soon as possible; the phone number is 303-457-2408. If there is no answer, leave a message. If the Preschool does not hear from a family by 9:00 am, and the child is not present, the child will be considered absent without excuse and the School will begin calling the listed contact numbers until the Preschool can establish the child's whereabouts, primarily out of loving concern to ensure the safety of the students.

Any excessive absence on the part of the student may be subject for review by the principal and School Board. The principal may contact the parents after six infractions.

3.10 PERSONAL ITEMS

Children should not bring items from home for general play. For comfort reasons, a favorite SMALL stuffed toy or blanket may be brought to help ease the transition from home to school and for naps.

4. STUDENT ACTIVITIES

4.1 WORSHIP PARTICIPATION

Worshipping God on a regular basis as a family is vitally important. All students and families are strongly encouraged to attend worship services and participate in Bible Study and Sunday School weekly.

The Preschool will form special choirs that the children are invited to join. These choirs will sing periodically during the Sunday morning worship services.

4.2 FAMILY ENGAGEMENT

(CS 2.3)

The Preschool will offer opportunities for families to get to know each other. Some of the events may include:

- Back to School Night
- Grandparent's Day
- Trunk or Treat
- Christmas Party
- Christmas Service
- Family Dance
- Easter Egg Hunt
- End of Year Performance
- Graduation
- Field Day
- Vacation Bible School

4.3 CLASSROOM VISITS

Parents may schedule a visit to their child's classroom by speaking with the Preschool director. All visitors need to enter through the main School entrance, sign in, and display a guest pass. Special activities for holidays or birthdays may be organized with the teacher.

4.4 SNACKS & BIRTHDAY TREATS

Children are asked to bring their own HEALTHY snack to school each day. The school will keep a backup supply so no child is left out during this social time. Birthdays are a special time and a special treat is a wonderful way to celebrate. Parents will notify the teacher beforehand of their intentions.

4.5 CLASS TRIPS

Children at the Preschool will take field trips allowing them to experience and do things first-hand. These will be arranged by the child's teacher as the year progresses. There may be some extra costs incurred to help pay for these trips.

Parents will have the opportunity to volunteer to drive for these trips. Parent volunteers will be asked to provide proof of current license, registration, and insurance. Parents will supervise the children that ride in their car during the duration of the trip. Students are expected to show proper respect to parent volunteers.

Class trips are arranged by the classroom teacher for the students of their class only. Children in other classrooms and/or siblings of the students are not to attend these trips. Parents should speak to the teacher prior to the day of the trip if special circumstances need to be considered.

5. HEALTH

5.1 MEDICINE

If a child is required to take medicine during school hours, it will be stored and administered in accordance with the rules and regulations of the Colorado Division of Childcare.

Trained School personnel may administer medications to a student only if a parent or guardian has specifically requested such action and there is a reason to administer the medication when the child is at the School or child care. Parents or guardians should submit the child's non-expired medication in the original, properly labeled container along with written orders from the child's healthcare provider. Medication will be stored in a safe, secure location. School personnel will keep records of any medication administered.

Colorado law allows the student to possess and self-administer medication that is prescribed by a licensed health-care practitioner when following school and district policies. Parents or healthcare providers may request that students be allowed to carry and self-administer their own medications (e.g. albuterol or epinephrine). Parents are asked to fill out a treatment plan and submit that to the School office.

Colorado law also allows over-the-counter medication to be given in K-12 schools by appropriately trained staff with a standing order from a physician and written instructions from the parent or guardian.

5.2 SUNSCREEN

Per Colorado rules regulating child care centers, sunscreen will be applied to exposed skin for all children over six months of age before outside play. Please bring in a labeled bottle of at least SPF 30 lotion for each of your children. The Preschool recommends that parents take the time to thoroughly apply sunscreen to their child(ren) before arriving at the school for the day, as experts recommend application should take place at least 30 minutes prior to exposure.

For children six months and older:

- Sunscreen with SPF of at least 30 will be used. Sunscreen will be applied approximately 30 minutes before outdoor activity. The frequency of application will be per the manufacturer's recommendations.
- Protective clothing is highly recommended, which includes wide-brimmed hats, long sleeved, lightweight shirts, and long pants. Appropriate foot cover is also recommended, as well as unbreakable sunglasses with at least 99-100% UV protection.

If parents object to the use of sunscreen for any age child, parents must provide protective clothing outlined above.

5.3 ANIMALS

Students are not permitted to bring pets of any kind to the Preschool unless it is part of the teacher's lesson plan. Service animals are permitted in accordance with applicable law.

5.4 COUNSELING

The Preschool and Lord of Life Lutheran Church are here to help and serve families in any way possible. The pastor is willing to meet at any available time.

5.5 COMMUNITY RESOURCES

(CS 2.14, 2.12, 5.1 and 5.2)

The Preschool keeps a list of parent resource materials on the bulletin board between the classrooms. The list contains information about mental health services, dental care, low income help, Colorado Health Services, Child Health Care Plus (CHP+), Child Find, and more.

The Preschool collaborates with community service providers, in order to increase early intervention for children who have a delay in any area of development. The Preschool provides any information that would aid in meeting outcomes/goals of Individual Family Service Plans (IFSP), Individual Education Programs (IEP), School Readiness Plans, and Individual Learning Plans. If the Preschool staff recognizes, through one of the assessment tools utilized to evaluate development, that a child might have a delay in one of the developmental areas, the parents are consulted. The family is then referred to the appropriate agency (i.e. Child Find, Community Reach, JFK Center, North Metro, etc.) depending on the suspected delay who will be able to specifically assess development in that area and provide support to the family. Families who are referred will receive the appropriate agency's contact information from their child's teacher. The Preschool staff will fill out any referral forms that the receiving agency requests and give a copy of those completed forms to the parents.

The Preschool staff is willing to provide support in the classroom to the best of their ability, training, and resources.

Medical	Colorado Access	1-844-493-TALK	10065 Harvard Avenue #600, Denver CO 80213
	Metro Crisis Line	888-885-1222	
	Connect for Health	855-752-6749	
	Kids First Health Care	303.289.1086	4675 East 69th Avenue, Commerce City CO 80022
Dental	Children's Health Plan	888-307-6561	1570 Grant Street, Denver CO 80203

A complete resource guide for Adams County is found on the Preschool bulletin board.

COLORADO
Department of Public Health & Environment

Communicable Disease

How sick is too sick?

Public guidance document

Available languages: Spanish/Español | Amharic/አማርኛ | Arabic/العربية | Burmese/မြန်မာဘာသာ | Farsi/فارسی | Dari/دری | French/Français | Karen/ကညီကျိာ် | Korean/한국어 | Marshallese/Kajin Majel Nepali/नेपाली | Pashto/پښتو | Russian/русский язык | Simplified Chinese/简化字 | Traditional Chinese/繁體字 | Somali/Soomaali | Swahili/Kiswahili | Tigrinya/ትግርኛ | Ukrainian/українська мова | Vietnamese/Tiếng Việt

This document outlines guidance for routine decisions about when children and staff should stay home from school or child care. There may be situations where public health determines more stringent return-to-school requirements.

There are four main reasons for children and adults to stay home:

1. The child or staff member could infect others with a contagious illness, either because of symptoms, a diagnosis, or recent exposure to a contagious illness.
2. The child or staff member does not feel well enough to take part in usual activities. For example, a child is overly tired, fussy, or will not stop crying.
3. A child needs more care than teachers and staff can give while still caring for the other children.
4. The child or staff member has symptoms or an illness on this list, and staying home is required.

When to seek emergency medical attention

- **Trouble breathing**
- **Persistent pain or pressure in the chest**
- **Confusion**
- **Inability to wake or stay awake**
- **Pale, gray, or blue-colored skin, lips, or nail beds, depending on skin tone**

These are not all possible indications of a medical emergency. Call 9-1-1 or your health care provider for any other symptoms that are severe or concerning to you.

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4300 Cherry Creek Drive S., Denver, CO 80246-1530 P 303-692-2000 www.colorado.gov/cdphe
Jared Polis, Governor | Jill Hunsaker Ryan, MPH, Executive Director

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Guidance for symptoms not due to a specific disease	Child or staff must stay home?
Severe or new cough	**Yes** - Severe cough is often present in people with infectious respiratory illness. A person with severe, uncontrolled coughing, wheezing, or rapid or difficulty breathing (if new or worsening from baseline) should not attend school or child care and should talk to a health care provider. If all symptoms are consistent with the usual symptoms of a known chronic condition and the person is otherwise well enough to return to school, no further evaluation is necessary. Students and staff may return to school following discussion with a health care provider, even if the cough is not fully resolved.
Diarrhea Frequent, loose, or watery stools (poop) compared to normal ones that are not caused by food or medicine	**Yes** - Unless the diarrhea is related to an existing chronic condition, is explained by a diagnosed condition not requiring the person to stay home, or is consistent with the person's baseline. The child or staff member may return to school or child care 24 hours after their last episode of diarrhea unless the diarrhea is caused by an illness that requires them to stay home longer. If the diarrhea is explained by a specific illness, then the child or staff can return to school or child care following exclusion guidelines for that illness.
Fever Fever is a temperature of 100.4°F or greater. Babies who are 3 months or younger need to see a health care provider right away for a fever of 100°F or higher. Call your health care provider for any fever in an infant aged 6 months or younger.	**Yes** - The child or staff member may return to school or child care if the fever has been resolved for 24 hours without fever-reducing medications unless the fever is caused by an illness that requires them to stay home longer. If the fever is consistent with the usual symptoms of a known chronic condition and the person is otherwise well enough to return to school, no further evaluation is necessary. A temporary, elevated temperature due to overexertion or overdress, without other symptoms of illness, should not be considered a fever. For more information about fever, read Children's Hospital Colorado's recommendations on fever care for children.
Flu-like symptoms Fever with sore throat or cough Other flu symptoms can include runny nose, congestion, fatigue, body aches, vomiting and diarrhea.	**Yes** - Children and staff may return to school or child care as long as they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms are improving, unless the symptoms are caused by an illness that requires them to stay home longer. If the symptoms can be explained by a specific illness, then follow the exclusion guidelines for that illness. In consultation with a health care provider, additional evaluation for flu-like illnesses, sore throat, and upper respiratory symptoms may be appropriate, including evaluation for strep throat.

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Guidance for symptoms not due to a specific disease	Child or staff must stay home?
Vomiting	**Yes** - Unless the vomiting is related to an existing chronic condition or is explained by a diagnosed condition not requiring the person to stay home. If the vomiting is unexplained and inconsistent with the person's baseline state of health, the child or staff member may return 24 hours after their last episode of vomiting. If the vomiting can be explained by a specific illness, then follow the exclusion guidelines for that illness. **If a child with a recent head injury vomits, seek medical attention.**

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Guidance for specific diagnosed illnesses	Child or staff must stay home?
Chicken Pox	**Yes** - Exclude until the blisters have dried and crusted (usually 6 days), or in immunized people without crusting, until no new lesions within 24-hour period.
Conjunctivitis (pink eye) Pink color of eye and thick yellow/green discharge	**No** - Children and adults do not need to stay home unless they have a fever or are not able to participate in usual activities. Practice good hand hygiene.
COVID-19 (clinical diagnosis, symptoms after known exposure without testing, or a positive diagnostic test)	**Yes** - Children and staff who have suspected COVID-19 (have symptoms following a known exposure) or who have been diagnosed with COVID-19 must be excluded and follow CDC's respiratory virus prevention guidance. If a COVID-19 test is negative and the symptoms are explained by a specific illness other than COVID-19, then the child or staff can return to school or child care following exclusion guidelines for that illness. If the COVID-19 test is negative and the illness is **not** explained by a new illness or a known chronic condition, the person may return to school as long as all symptoms are improving and fever, diarrhea, and vomiting have been fully resolved for 24 hours.
Fifth's Disease (parvovirus)	**No** - The illness is no longer contagious once the rash appears.
Hand Foot and Mouth Disease (Coxsackie virus)	**No** - Exclusion is not necessary unless the child or adult meets other exclusion criteria, is drooling uncontrollably, and has mouth sores or is not able to take part in usual activities.
Head Lice or Scabies	**Yes** - Children and staff may stay at school or child care until the end of the day, but cannot return until after they have had the first treatment.
Hepatitis A, Salmonella, Shigella, or Shiga Toxin-Producing E. coli	**Yes** - Children and staff may return to school or child care when cleared by the health department.
Herpes	**No** - Exclusion is not necessary unless there are open sores that cannot be covered or there is uncontrollable drooling.
Impetigo	**Yes** - Children and adults need to stay home until 24 hours after antibiotic treatment has started.
Influenza	**Yes** - Children and staff should stay home until they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms have been improving for 24 hours.

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Guidance for specific diagnosed illnesses	Child or staff must stay home?
Norovirus	**Yes** - Exclude children and staff for at least 48 hours after their last episode of vomiting and/or diarrhea. **During an outbreak, exclusion may be increased to 72 hours after the last episode of vomiting and/or diarrhea.**
Ringworm	**Yes** - Children may stay at school or child care until the end of the day, but cannot return until after they have had the first treatment. Keep the area covered for the first three days if participating in activities with person to person contact.
Roseola	**No** - Exclusion is not necessary unless there is a fever or behavior changes.
Croup, RSV (Respiratory Syncytial Virus)	**Yes** - Children and staff should remain out of school or child care until they are fever-free for 24 hours without the use of fever-reducing medications and other symptoms have been improving for 24 hours. **During an outbreak or when case rates are high, exclusion times may be increased to protect hospital capacity.**
Strep Throat	**Yes** - Exclude for 12 hours after starting antibiotics.
Other vaccine-preventable diseases Measles, Mumps, Rubella (German Measles), Pertussis (Whooping Cough)	**Yes** - Children and staff can return to school once they are no longer contagious (see Infectious Disease Guidelines). Public health consultation may be necessary.
Yeast infections Thrush or Candida diaper rash	**No** - Follow good hand washing and hygiene practices.
Other Symptoms or illnesses not listed	Contact the child care center director or school health staff to see if the child or staff member needs to stay home (see Infectious Disease Guidelines). Public health consultation may be necessary.

This document was developed in collaboration with pediatricians, medical epidemiologists and public health professionals.
The information presented is intended for educational purposes only. It is not intended to take the place of your personal doctor's advice and is not intended to diagnose, treat, cure or prevent any disease. The information should not be used in place of a visit, call or consultation or advice of your doctor or other health care provider.

References

American Academy of Pediatrics. *Managing Infectious Diseases in Child Care and Schools: A Quick Reference Guide*. Aronson SS, Shope TR, eds. 5th ed. Itasca, IL: American Academy of Pediatrics; 2020.20.
Colorado Department of Public Health and Environment. *Infectious Diseases In Child Care and School Settings: Guidelines for Child Care Providers and Health Consultants, School Nurses and Other Personnel*. 2022.
Colorado Department of Public Health and Environment. COVID-19 Resources. cdphe.colorado.gov/covid-19. September 2023.

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Jared Polis, Governor | Jill Hunsaker Ryan, MPH, Executive Director

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6. ACCOUNTABILITY

6.1 DRESS REQUIREMENTS

Children are asked to wear clothes for play and painting. Children will play outside for recess whenever possible when the temperature is between 20 and 90˚F. Please be sure that the child has appropriate attire. All children are asked to bring an extra set of clothing in case of an accident.

6.2 DISCIPLINE

The Preschool believes in a positive approach to discipline where children are given choices encouraging conflict resolution and acceptable behavior. Children not making appropriate choices will be redirected. A child may be placed in a quiet area (time out) for a period of one minute per year in age or until they are ready to rejoin the group.

The Preschool reserves the right to refuse service to anyone at any time. If a child is being disruptive, destructive, disrespectful, has repeated discipline problems, or is endangering themselves or others, parents will be asked to come pick up their child and possibly find other childcare. If a child exhibits this behavior, a meeting will be held with the Preschool director, parents, and teacher to discuss ways to help prevent and improve behavior. If a child is sent home three times, enrollment will automatically be terminated immediately afterwards. In severe cases where a child intentionally causes great harm or destruction, parents will be asked to pick up their child and find alternative care without being given another chance.

6.3 COMPLAINTS & CONCERNS

Any complaints or concerns should be taken to the teacher first and then the Preschool. For additional information or to report a concern regarding an abusive situation, contact Front Range Child Social Service at 303-404-5708. Parents may also consult the Colorado Office of Child Care Services (1575 Sherman Street, Denver, CO 80203) at 303-866-5859. The Preschool is required by law to report all suspected cases of child abuse or neglect to the Department of Social Services.

6.4 CONFLICT RESOLUTION

Even among Christians, disagreement and conflict are unavoidable. Conflict is not necessarily sinful, but the way believers react to conflict can be. A parent may have a concern regarding a circumstance that has taken place in the Preschool. Conflicts need to be resolved in a God-pleasing manner. Matthew 18 provides good guidance for the principles involved in God-pleasing conflict resolution. The Preschool asks that you follow these steps for addressing the situation:

1. Search God's Word for answers and solutions. Pray for understanding and for a spirit of patience and submission to God's precepts.

2. **Contact the teacher and set up a time to speak with each other privately. If the conflict is resolved, then rejoice in that.**
3. **If the conflict is not satisfactorily resolved, then consult with the teacher and the principal (or pastor) together.**
4. **If the conflict is still not resolved, then meet with the teacher, the principal, and pastor together.**
5. **If the conflict still remains, bring the matter to the attention of the School Board with all parties together. The Board must make a decision and bring the matter to a close.**

It is important to avoid conversations with others who are not directly involved, lest one be tempted to gossip and fall into a violation of the Eighth Commandment: "You shall not give false testimony about your neighbor."